

What is expected of our student chapters?

Neighborhood Community Service

NCPA Student Chapters give back to their communities. Independent pharmacists have a tradition of community service and helping people in your community is a key element of a good NCPA student chapter. Chapters will be evaluated based on their participation in community service.

Creating Members

NCPA Student Chapters create new members. Encouraging membership and participation in NCPA on the national level is the cornerstone of a successful NCPA student chapter. Chapters will be evaluated based on their efforts and successes in recruiting and retaining members.

Promoting Independent Pharmacy

NCPA Student Chapters promote independent pharmacy and stimulate interest in independent pharmacy ownership. Without this component, a student chapter cannot thrive. The strength of a chapter is measured by its promotion of independent pharmacy, from guest speakers to special projects. Chapters will be evaluated based on the various ways they promote independent pharmacy.

Advocating Legislative Action

NCPA Student Chapters are politically active. The NCPA PAC motto rings true, especially for our student chapters: "Get into politics or get out of pharmacy." Chapters will be evaluated based on their participation in legislative activities, both on the state and national levels.

In order to provide NCPA student chapters with guidance about the desired direction that they should follow throughout the year, the NCPA Department of Student Affairs has created four key areas on which an effective NCPA Chapter should focus. All activities of a good chapter should fit into one of the four categories, but some activities may fit into multiple areas and can be listed in any relevant category. Student chapters are evaluated annually through the Chapter of the Year applications. The NCPA Foundation awards the NCPA Student Chapter of the Year \$2,000. The first runner-up, second runner-up, and most improved chapter receive \$1,000, \$500, and \$250, respectively. **Reports must be postmarked or emailed by May 31st.** Late reports will be received until June 15th with a 1 point-per-day deduction. Any reports received after June 15th will not be eligible for Chapter of the Year.

The grading of these reports is based on the responses to the criteria listed in each of the four core categories, as well as fundraising/Miscellaneous. Additionally each chapter will receive points if they participated and submitted the following reports throughout the year: a Mid-Term

Report, a Business Plan, Wellness Challenge Report, and Political Action Challenge Report. The breakdown of the grading is listed below.

- Neighborhood community service – 15%
- Creating members – 15%
- Promoting independent pharmacy – 25%
- Advocating legislative action – 25%
- Fundraising/Misc. – 5%
- Mid-Term Report Submission – 5%
- Business Plan Submission – 5%
- Wellness Challenge Report Submission – 2.5%
- Political Action Challenge Report Submission – 2.5%

The percentages listed beside each category indicate the portion of the total score that each category is worth. As an appendix to the Chapter of the Year report, the chapter should include pictures, flyers, PowerPoint presentations, etc. These materials will only be included in the grading of the Chapter of the Year report in the case of a tie. Additionally, these materials will be used to highlight innovative and progressive projects in the *New Independent*, which appears bi-monthly in *America's Pharmacist*. Under each project, it is requested that you offer a few 'tips' for other chapters interested in performing a similar project. Please include information about activities your chapter has participated in with other organizations in the school of pharmacy. This information will be published in the 'SIG' Student Information Guide for NCPA student chapters around the country to use as their resource for good ideas.

Please contact the NCPA Department of Student Affairs at 800.544.7447 ext. 647 or your Student Regional Council member with any questions regarding the chapter reporting process.